

Agenda

Central Committee Meeting #10 – 8 May 2020

Time : 16 30

Venue : Zoom

1. Procedural Matters
 - 1.1. Acknowledgement of Indigenous Owners
 - 1.2. Official Welcome
 - 1.3. Attendance
 - 1.4. Apologies
 - 1.5. Adoption of Agenda

2. Confirmation of Previous Minutes
3. Matters Arising from Previous Minutes
 - 3.1.1. CCM #9

4. Proposals
 - 4.1. Zoom PR/Visa Workshop 2

5. Reports
 - 5.1. Zoom PR/Visa Workshop 1

6. Other Business

7. Next Meeting

Unconfirmed Minutes

Central Committee Meeting #8 – 27 March 2020

Date : 27th April 2020

Time : 16 30

Venue : Zoom

1. Procedural Matters

1. Acknowledgement of Indigenous Owner

2. Official Welcome

3. Attendance and apologies

- Absent – Albert HALIM, Nishtha BANAVALLIKAR

Motion 1

Move that Standing Orders be adopted for CCM #9 at **16:38 pm.**

Mover : Claryss KUAN

Seconder : Claudia HUANG

CARRIED without contention.

4. Adoption of Agenda

Motion 2

Move that the Agenda for CCM #9 be adopted.

Mover : Chan Jie HO

Seconder : Sean NG

CARRIED without contention.

2. Matters Arising from Previous Minutes

3. Confirmation of Previous Minutes

Motion 3

Move that the minutes of CCM #8 be accepted and confirmed as a true and accurate record.

Mover : Caityin DEAN

Seconder : Christabella MAHENDRA

Motion carried.

Motion 4

Move that the minutes of ECCM #2 be accepted and confirmed as a true and accurate record.

Mover : Damien YEO

Seconder : Phong Noon NAN

Motion carried.

Motion 5

Move that the ISA Application Semester 1 2020 Report be accepted

Mover : Christabella MAHENDRA

Seconder : Marissa TAN

Motion carried.

Motion 6

Move that the Wellbeing Workshop Report Semester 1 2020 Report be accepted

Mover : Claudia HUANG

Seconder : Damien YEO

Motion carried.

5. Other matters

Motion 6

Move that Standing Orders be suspended at 17:07 pm.

Mover : Xin Ling LU

Seconder : Rebecca LEE

Motion carried.

Motion 7

Move that CCM #9 be adjourned at **17:28 pm.**

Mover : Ivy TIAHJANTO

Seconder : Faith ANG

Motion carried.

Prepared by,

Vincent Immanuel Chaidir
Secretary 2019/2020
UMSU International

Zoom PR/Visa Workshop #2 Semester 1 2020 Proposal Central Committee Meeting

1. Introduction

The following are the details for the second Zoom workshop:

Date: Friday, 15th May 2020

Time: 6:00 pm - 7:50 pm

Venue: Zoom

Target Participants: 150

2. Objectives

- To provide international students with insight into the process and pathways of obtaining a Permanent Resident visa.
- To familiarise students with any newly implemented migration policies.
- To address queries that final year/graduating students may have on visa options and/or migration.
- To address concerns that students may have regarding the impact of COVID-19 on the visa and migration policies.
- To provide information stated above to international students who are at a different time zone and unable to attend the previous workshop.

3. Overview

The workshop will consist of three different sessions. First is the information session in which the speaker will talk through Zoom about the Australian migration policy and any recent changes that have been made. In the second part of the workshop, the speaker will give a short presentation about the impact of COVID-19 on the visa and migration policies. In the last part of the workshop, the speaker will answer any questions or queries from the participants.

The targeted number of participants is 150 but the maximum number of participants allowed will be 300 which is the maximum capacity of the Zoom software. Interested students will be expected to sign up through a Google Form before attending the workshop. The link to the zoom meeting will be posted in the facebook event page the day before the workshop.

4. Logistics

Time	Activity
6:00 pm - 6:10 pm	Setting Up the Zoom Meeting
6:10 pm - 7:00 pm	General Information Session
7:00 pm - 7:30 pm	COVID-19 Related Information Session
7:30 pm - 7:45 pm	Q&A Session

5. Delegation of Task

Office Bearer(s)	Task
Jun Cheng WOO Dominic YEW	<ul style="list-style-type: none"> • Coordinators.
Megan PAT Claudia HUANG	<ul style="list-style-type: none"> • Design the registration form. • Sending the acceptance, rejection, waitlist, and reminder emails. • Create a feedback form for participants.
Albert HALIM	<ul style="list-style-type: none"> • Liaise with M&C for composing of publicity materials and setting up the FB event page.
Sean NG	<ul style="list-style-type: none"> • HR liaison and ISA task allocation.

6. Timeline

Week	Task
7	<ul style="list-style-type: none"> • Confirm the speaker for that event. • Liaise with the Media and Communication department in finalising the publicity material.
8	<ul style="list-style-type: none"> • Beginning of publicity and online registration.
9	<ul style="list-style-type: none"> • Event day.



7. Budget

The budget for this event will be **AUD\$75**. The following is the breakdown of the budget:

Items	Price
Publicity / Facebook Boosts	\$75

8. Conclusion

This concludes the proposal for the second Zoom PR/Visa Workshop, Semester 1 2020. Please feel free to approach the Education and Welfare team should you have any queries or concerns. Thank you.

**Prepared by,
Jun Cheng WOO & Dominic YEW
Education and Welfare Officers 2019/2020
UMSU International**

PR/Visa Workshop, Semester 1 2020 Final Report
 Central Committee Meeting #4 - Friday, 8th May 2020

1. Introduction

This report concludes the PR/Visa workshop which was organized on Thursday, 30th April 2020. The objectives of this event are as follows:

- To provide international students with insight into the process and pathways of obtaining a Permanent Resident visa.
- To familiarise students with any newly implemented migration policies.
- To address queries that final year/graduating students may have on visa options and/or migration.

The event details are as follows:

Coordinator	Jun Cheng Woo, Dominic Yew
Date	30th April 2020, Thursday
Time	12.00 PM to 1:30 PM
Venue	Zoom Conference
Speaker	Michael Moeidjiantho
Participants	80
OBs and ISAs	2 OBs and 2 ISAs

2. Event Flow

Time	Activity
11.30am - 12.00pm	Set-up
12.00pm - 1:00pm	Information Session
1.00pm - 1:30pm	Q&A session with speaker

3. Expenditure

	Amount
Budget Allocated	\$75
Actual expenses	
None	\$0

4. Feedback and Suggestions

4.1 Issues prior to the event

- Event notification emails that were initially intended to be sent to registrants who signed up for the Zoom PR/Visa workshop were mistakenly sent to registrants of the now-cancelled offline PR/Visa workshop (initially scheduled earlier in April), which may have led to lower participation rates.
- Participants were notified of the Zoom conference link via the Facebook event page
- There were issues for the hosts to begin the workshop as the host of the meeting was unable to log into Zoom due to network issues, hence we began the workshop approximately 5 minutes late.

4.2. Publicity and Registration:

We opened registration a week before the workshop to allow enough time to obtain sufficient responses and closed registration once the number of responses 170. Due to the issues outlined above 80 people turned up on the day itself and stayed throughout the workshop. Notification emails were sent out a day prior to the event. We suggest that in the future, the team should send out confirmation emails slightly earlier to allow more time for people who would like to cancel their attendance, so that we can give more people a chance to register for the event.

Most of the participants stayed throughout the entire workshop however about 20 students left for when the information session was over.

4.3 Information session:

The information session went smoothly on the event day itself. Participants were asked to ask any questions that they had throughout the workshop in the chat and the ISAs and OBs would compile the questions and the questions would be addressed at the end of the workshop during the half hour Q&A session. This process was significantly more orderly, and allowed the speaker to finish his information session in time, which was an issue in the previous PR Visa Workshop.

The slides were provided by the speaker several days after the event on the Facebook event page, however we suggest we obtain the slides before the event so that we may send it in a timely manner and so we can vet any obnoxious marketing material (which was a problem we have had with the current speaker before as pointed out by UMSU Comms).

4.4 Feedback and its Mechanism:

We collected feedback from the participants through a Google form in which we shared the link through the Facebook event page. However we obtained very few results as there was insufficient incentive to do so unlike the previous workshop where participants who left feedback were provided with the slides.

5. Conclusion

This marks the end of the report for PR/Visa Workshop Semester 1 2020. Overall, the workshop was a success however the turnout could have been improved by sending the notification email out earlier and the event team and ISAs did a good job in ensuring that the event went smoothly and compiling and organising questions to be asked.

We would like to express our gratitude to all the ISAs and the OBs who helped make the event successful. Please do not hesitate to contact any of us at Education and Welfare should you have any further queries or concerns.

Prepared by:
Dominic Yew & Jun Cheng Woo
Education and Welfare Officers 2019/20
UMSU International

1. Other Business

- President's Report
- Christabella – HR Director

2. Next Meeting

Date: 22/5/2020

Venue: Zoom